



**GT COLLEGE OF SCIENCES
YOUNG ALUMNI COUNCIL
OPERATING GUIDELINES**
as of September 16, 2024

PURPOSE

The College of Sciences Young Alumni Council is a volunteer based, leadership organization dedicated to engaging young alumni who graduated from the College of Sciences (CoS). The Council seeks alumni who are passionate about working to optimize the post graduate experience for all young alumni. The Young Alumni Council supports efforts to keep young alumni connected to the College in meaningful ways that deepen their commitment to the Institute and College and prepares them for active, lifelong engagement. The Young Alumni Council collaborates on priorities, programming and communications designed for young alumni.

The Young Alumni Council works in partnership with the College of Sciences Advisory Board, the Office of Alumni Engagement, and the Office of Development to serve the young alumni community by:

- Promoting the social, professional, philanthropic, and service interests of recent alumni.
- Fostering closer interaction between young alumni and the greater University community.
- Engendering continued improvement of the University and its educational missions through service and support of specific initiatives.
- Educating current students and recent alumni about goals, purposes, projects and services of the Alumni Association and increasing involvement with the organization.

MEMBERSHIP

1. Composition

YAC consists of 10-15 members. Members must have either obtained an undergraduate degree from the College within the last twenty years or have obtained a master's/Ph.D. from the College within the last ten years.

2. Term

Members serve a three-year term. Each member may serve up to two consecutive terms of office, resulting in four years of consecutive service. Each term begins on July 1 of the year in which the member is appointed and ends on June 30 of the year in which the member's term ends.

3. Member Identification

Potential members will be added to a list of candidates for consideration, vetting, and review by the College of Sciences' Office of Development and Office of Alumni Engagement. Current members are encouraged to submit alumni names for consideration. Institutional Advancement staff and select College of Sciences staff will also be asked for nomination recommendations. Interested alumni can fill out the interest form available on the YAC website.



BOARD LEADERSHIP

1. Officers

The Council shall have a Chair and Co-Chair.

2. Selection

The Executive Committee selects the Chair and Co-Chair in consultation with the Director of Alumni Engagement to be endorsed by the full Board at the Spring Meeting.

3. Term

The Chair is elected for a term of two years. The Co-Chair will ascend to the Chair position upon the end of the Chair's term.

BOARD STRUCTURE

1. Committees

The following are operating committees of the Council: Executive Committee, Membership Committee, Corsair Network Committee, and Events Committee. In consultation with the Director of Alumni Engagement, the Board may designate other committees as appropriate or as the work of the Board supports current institutional and Alumni Engagement priorities.

a. Executive Committee

Composed of the Chair, Co-Chair and the Director of Alumni Engagement, the Executive Committee provides oversight of YAC and coordinates council functions. Meets as needed as a committee of the council. The committee collaborates with the Director of Alumni Engagement on setting the agenda for all council meetings and oversees leadership succession

b. Membership Committee

The Membership Committee contributes to new membership identification and facilitates recruitment, orientation, development, and mentorship. The committee evaluates candidates with the goal of creating a Young Alumni Council that is representative of the broader alumni population.

c. Yellow Jacket Network Committee

The Yellow Jacket Network Committee will serve as a direct liaison between the Young Alumni Council and highly engaged young alumni. This includes overseeing the mentorship endeavors of the council. The Office of Alumni Engagement will rely heavily on this committee for value added content and ideas dedicated to engaging young alumni.

d. Outreach Committee

The Outreach Committee assists the Office of Alumni Engagement with the ideation of in-person or virtual events. When appropriate, council members can be called upon to host, speak at, or assist in the execution of certain events. Members also spread awareness by sharing information and inviting alumni in their networks.



MEMBER RESPONSIBILITIES

1. Meeting Attendance

The Young Alumni Council is intended to be a dynamic, proactive group. Each member is expected to be active and willing to take on responsibilities related to the goals of the Young Alumni Council. Attending and participating in meetings is essential to furthering the work of the Young Alumni Council. Members should attend at least one in person meeting and one virtual meeting per year.

2. Committee Work

Members will select and serve on their preferred committee. Committees are intended to support institutional goals and alumni engagement efforts. Committees may have work that falls outside of the quarterly meetings each year and members are expected to make their best effort to attend or participate in committee work.

3. Alumni Ambassadorship

Members should be able to clearly articulate the mission, current priorities, and accomplishments of the College of Sciences to serve as an ambassador on behalf of the university. The Director of Alumni Engagement will provide members with timely information on a regular basis. Members are also expected to take part in any ambassador initiatives via social media or otherwise to raise awareness and spread the word about College news and events.

4. Event Attendance

Members should make an effort to attend alumni programs and events. Members also motivate other alumni to attend events by sharing information or personally inviting their network of alumni to take part. In addition, members are encouraged to assist in the development of programs and events tailored to meet the needs of young alumni and build relationships between alumni and students.

5. Philanthropic Support

Members are asked to make an annual donation of \$300 to the **CoS Dean's Discretionary Fund** by the end of each fiscal year (June 30). Additionally, members are encouraged to act as ambassadors on Giving Day, Alumni members are philanthropic role models for the alumni community and should be able to articulate the value of philanthropy for the College of Sciences and its students.

6. Council Nominations

Members are encouraged to nominate alumni to be considered as potential new members who would be engaged, active participants in advancing the work of the council and the institution.

MEETINGS

1. Meetings

The Young Alumni Council meets four times a year: twice on campus and twice virtually. These meetings typically take place in October, January, April, and July. Members are expected to attend at least three meetings per year in person or virtually or inform the President prior to an upcoming meeting of their inability to attend.

MISCELLANEOUS

1. Note

This is a working, living document that establishes an operational foundation for the Young Alumni Council. This document may be updated or amended as directed by the Council or Office of Alumni Engagement on an annual basis or as needed.