

*College of Sciences  
Georgia Tech  
Child Care Grant Application*

The CoS Child Care Travel Grant Program provides funding to assist with child care costs for faculty in the College of Sciences (whose majority appointment is in the College of Sciences) who are invited to present papers at regional, national, or international meetings. This grant has been created through a special allocation of the Dean of the College of Sciences so that faculty members with children can more readily attend professional meetings. Examples of eligible child care expenses include: those associated with transporting a child and/or caregiver to a conference location or research site, extra child care at home while the recipient is traveling, or on-site care at a meeting. Each request may be for up to \$600, to be augmented by an additional 50% to help offset taxes (see below). (All funding is contingent upon funding availability.)

To receive a child care grant, faculty members should apply to the College of Sciences Dean's Office in advance of their travel. Please use the application form below. Payment of these grants will be made post-travel as additional compensation through the regular monthly payroll. Please note that this type of funding is considered taxable income by the Internal Revenue Service. In order to help offset the taxes, reimbursement will be made in the amount of the expenses plus 50%. Grant recipients must submit receipts for the grant expenses within 14 days of return. If the qualifying expenses are less than the grant amount, repayment will be limited to qualifying expenses (plus 50%).

Questions and applications may be directed to: Julia Kubanek, Associate Dean, College of Sciences, [julia.kubanek@biology.gatech.edu](mailto:julia.kubanek@biology.gatech.edu)

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**APPLICANT INFORMATION**

Name:

Title:

School:

Email:

Phone:

**MEETING INFORMATION**

Name of event:

Location:

Date(s):                      through

Applicant's role in the event:

**GRANT REQUEST INFORMATION**

**Travel and Accommodations for Dependents**

Please describe the travel and accommodations for dependents and/or coverage for planned care that you are requesting. Please also include an itemized budget and a brief justification statement describing the necessity of each line item. (Note: Grants do not cover meal expenses)

**Career Relevance**

Please describe how this event is important to advancing your academic career.

**Total Amount Requested (\$)** \_\_\_\_\_